

A mini ratna enterprise

## रेलटेल कॉर्पोरेशन ऑफ इंडिया लि..RAILTEL CORPORATION OF INDIA LTD रेल मंत्रालय के अधीन सार्व/उपक्रम क्षेत्र.PSU UNDER MINISTRY OF RAILWAYS

GENERAL MANGERS
ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S / DIRECTORS ALL RAILWAY TRAINING INSTITUTES

No. RCIL-COOHR(DEPU)/7/2022 (Comp No.21213)

Dt. 09.03.2022

ORGANIZATION

RAILTEL CORPORATION OF INDIA LTD (RCIL)

**TITLE & NO OF POSTS** 

SR. MANAGER/MANAGER/DY.MANAGER(RAJBHASHA) - 01 POST

LOCATION

CORPRATE OFFICE (EAST KIDWAI NAGAR, NEW DELHI)

DURATION

THREE YEARS OR TILL RCIL IS EXEMPTED FROM THE RULE OF

IMMEDIATE ABSORPTION, WHICHEVER IS EARLIER

SERVICE/DEPARTMENT

RAJBHASHA (HINDI)

**TERM OF APPOINTMENT** 

**DEPUTATION** 

AGE

SHOULD NOT EXCEED 56 YEARS

**SCALE OF PAY ON DEUTATION** 

PARENT PAY PLUS DEPUTATION ALLOWANCE+ OTHER ALLOWANCES ADMISSIBLE TO

DEPUTATIONIST AS PER RAILTEL POLICY.

SPECIFIC REQUIREMENTS

(I)SHOULD BE PROFICIENT IN TRANSLATION WORK FROM ENGLISH TO HINDI & HAVE KNOWLEDGE OF RAJBHASHA IMPLEMENTATION WORK IN OFFICE AS PER RAILWAY

 ${\tt BOARD\ AND\ DEPTT.OF\ OFFICIAL\ LANGUAGE (MHA)\ INSTRUCTIONS.}$ 

(II) SHOULD HAVE BASIC KNOWLEDGE IN WORKING ON COMPUTER (MS WORD, XCEL,

POWER POINT ETC.) AND HINDI TYPING KNOWLEDGE ON COMPUTER.

MINIMUM ELIGUBILITY

FOR SR MANAGER- WORKING IN LEVEL-8 (7<sup>th</sup> CPC) FOR MANAGER- 4 YEARS WORKING IN LEVEL-7 (7<sup>th</sup> CPC) FOR DY. MANAGER – WORKING IN LEVEL-7 (7<sup>th</sup> CPC)

NOTE

CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE.

WEB ADDRESS CLOSING DATE WWW.RAILTELINDIA.COM 30 DAYS FROM DATE OF ISSUE

CANDIDATES MAY APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION BASIS TO THE ABOVE MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. ZONAL RAILWAY ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES WITH BIO DATA INDICATING PREVIOUS POSTINGS TOGETHER WITH A STATEMENT GIVING DETAILS OF PREVIOUS DEPUTATION, IF ANY, IN CENTRAL PSUs DULY SIGNED BY THE APPLICANT ALONGWITH VIGILANCE/ DAR CLEARNACE AND APARS OF LAST 5 YEARS TO CORPORATE OFFICE/RCIL, EAST KIDWAI NAGAR. APPLICATIONS RECEIVED WITHOUT STATEMENT WILL NOT BE ENTERTAINED AT ALL. ADVISE ALL ELIGIBLE SC/ST /OBC OFFICERS ALSO.

(Manik Sinha) Addl.General Manager/P&A

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